

STAFF REPORT

DATE: February 14, 2022
TO: Sacramento Regional Transit Board of Directors
FROM: Brent Bernegger, VP, Finance/CFO
SUBJ: RATIFYING THE APPROVAL OF THE THIRD AMENDMENT TO THE PERSONAL SERVICES CONTRACT WITH DENISE STANDRIDGE

RECOMMENDATION

Adopt the Attached Resolution.

RESULT OF RECOMMENDED ACTION

The Resolution will ratify the GM/CEO's approval of a Third Amendment to the Personal Services Contract with Denise Standridge, extending the contract term through February 5, 2023.

FISCAL IMPACT

There is a cost not to exceed, in the aggregate, the sum of \$100,000.00 for this contract, which has been accounted for in the Fiscal Year 2021-2022 Operating Budget. To date, approximately \$41,552.00 has been expended.

DISCUSSION

On February 5, 2020, SacRT entered into a Personal Services Contract with Denise Standridge for a not to exceed amount of \$50,000. The scope of the contract is to provide assistance to the Risk Management Department in managing and representing SacRT in personal injury tort claims filed against SacRT. Ms. Standridge provides training and consultation to the Risk Department in any and all personal injury tort lawsuits against SacRT.

On February 3, 2021, the First Amendment extended the contract term to February 5, 2022.

On September 3, 2021, the Second Amendment to Ms. Standridge's contract was approved to increase funding from \$50,000 to \$100,000.

The contract was set to expire on February 5, 2022, which was prior to the February 14, 2022 Board date. To avoid a gap in service, the contract term was amended and approved by the General Manager/CEO. However, because the contract is being extended for a full 12 months, SacRT's Personnel Policy Manual requires the Board to

approve such an extension. Therefore, Staff is bringing the contract amendment to the Board and asking that the Board ratify the GM/CEO's approval of the contract amendment. Staff recommends that the Board formally ratify the approval of the Third Amendment to the Contract with Denise Standridge which extends the contract term to February 5, 2023. Extending this term will allow SacRT's to continue to have outside legal support and training for any personnel injury tort claims without a break in the contract term.

RESOLUTION NO. 22-02-0007

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

February 14, 2022

RATIFYING THE APPROVAL OF THE THIRD AMENDMENT TO THE PERSONAL SERVICES CONTRACT WITH DENISE STANDRIDGE

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the Board hereby ratifies the General Manager/CEO's approval and execution of the Third Amendment to the Personal Services Contract between Sacramento Regional Transit District, therein referred to as "SacRT," and Denise Standridge, therein referred to as "Temporary Employee," whereby the term is extended one year to February 5, 2023.

STEVE MILLER, Chair

A T T E S T:

HENRY LI, Secretary

By: _____
Tabetha Smith, Assistant Secretary